



Partnership for Open Publishing

POP Toolkit: Indexing services

POP recommends that journals apply to be indexed in relevant journal indexes for enhanced discoverability and credibility. POP is happy to advise journals on what indexes would be best for their journal, and how to apply. While many indexing services are subject matter specific, some are more general, such as the Directory of Open Access Journals. POP recommends that all POP journals consider applying to be indexed by DOAJ as soon as they are eligible. Journals should have 10 published articles and an ISSN before applying. For more detailed information about how to apply and eligibility requirements, please see the [DOAJ Guide to Apply](#).

Other indexes to consider include [Scopus](#), [EBSCO](#), [ProQuest](#), [PsychInfo](#), [ERIC](#), [MLA Directory of Periodicals](#), [Web of Science](#), and [PubMed Central](#), depending on your journal's subject matter. All POP journals are automatically indexed by [Google Scholar](#).

The applications for these indexes generally require the following:

1. An ISSN
2. DOIs for all articles
3. An editorial board page that includes names, titles, and institutional affiliations
4. Inclusion of journal policies on the journal's website, such as a peer review policy, ethics statement, copyright policy, etc. publication ethics
5. A publishing schedule (rolling, annual, or otherwise)
6. Most indexes require journals to have published a minimum number of articles or for a minimum period of time before applying.

Contact [Stacy Lavin](#) or [Caroline Mort](#) with any questions.