**Literary Work Proposal Form**

Please complete this form and submit it, along with your manuscript (as a Word document), by email to [**PUO-UOP-Acquisitions@uOttawa.ca**](file:///Users/laramainville/Desktop/Site%20web/Formulaires/PUO-UOP-Acquisitions%40uOttawa.ca). We will acknowledge receipt of your submission and will submit your book to the editorial committee.

**General information about your book**

**Title**:
**Sub-title** :

**Literary genre**
[ ] Novel [ ] Short stories [ ]  Non-fiction [ ]  Biography/Memoirs [ ]  Other (please specify):

**Abstract** (maximum de 250 mots)

**Word count**:

**Visuals**
[ ] Photos [ ] Tables and figures. [ ] Other (please specify):

**Have you submitted your manuscript to another publisher?**[ ] No [ ] Yes (Please specify):

**Author information**

**First and last name**:

**Salutation**:
[ ] Mr. [ ] Ms. [ ] Other (please specify):
[ ] He [ ] She [ ] Other (please specify):

**Contact information**
Postal address:
Telephone (home):
Telephone (cell):
Email:

**Social media**(please identify which social media you use and provide links, if possible)
[ ] Facebook:
[ ] Twitter:
[ ] Instagram:
[ ] LinkedIn:
[ ] Personal website:
[ ] Blog:
[ ] Other:

**Citizenship** (required to determine eligibility to certain programs)
[ ] Canadian or permanent residency [ ] Other (Please specify):

**Have you published books prior to this one?**
[ ] No, this is my first book!
[ ] Yes (please list books and publishers):

**Are you a member of an underrepresented community?**
[ ] First Nations, Metis, or Inuit
[ ] Visible/racialized minority
[ ]  Disabled
[ ]  LGBTQI2S+
[ ]  Other
[ ]  I’d rather not answer

**Biography** (please provide a paragraph of 200 words maximum)

**Marketing**

**What are the original elements of your book? How does it distinguish itself from other similar books?**

**How will you promote your book?**[ ] Media
[ ] Social media
[ ] Library and bookstore visits
[ ] Book clubs
[ ] Other:

**Notes**