

## **SERIES: COMPANIONS TO MEDIEVAL STUDIES**

This series consists of relatively short books of 100 to 125 pages designed to serve several functions:

1. To act as general introductions to important medieval subjects covered in many undergraduate classrooms.
2. To accompany and complement the source books that appear in the Readings in Medieval Civilizations and Cultures series.
3. To act as handy reference books on topics as students and instructors make their way through courses on the subject (whether or not they are using the relevant reader).

**Series Editor:** Paul Edward Dutton, Simon Fraser University

## **PROPOSAL GUIDELINES**

Proposals should be between 5 and 15 pages in length and should include the following:

1. Description of and rationale for the proposed whole, including a table of contents.
2. Discussion of the ways in which the project speaks to current teaching practices and scholarly interests.
  - What are the challenges in teaching the content of related courses? How does the proposed text speak to these challenges?
  - Is the treatment of the subject matter expansive, conceptual, or practical?
  - Is it at the cutting edge or a better restatement of existing knowledge?
  - What distinctive approaches to coverage of specific topics will your project offer?
  - Are there topics that others in the field may expect to find but that you will not include? Why not?
3. Discussion of the project's potential primary and secondary markets.
4. If primary sources are included, discussion of relevant textual and translation issues.
5. Overview of competing or complementary books.
6. Proposed date of completion.
7. Tentative title.
8. Estimated total length of the manuscript (approximate word count, if possible).
9. List of non-textual items (e.g., charts, maps, illustrations, video clips, podcasts).
  - How will these non-textual items be delivered (e.g., in the text of the book, in an appendix, on a website)?
10. Personal qualifications, including a discussion of the proposer's unique qualifications for undertaking the project as well as the proposer's CV.

Proposals should be sent as email attachments (preferably in Microsoft Word).

To submit a proposal, please contact:

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