1.) Aim and Scope:
   a. *Review for Religious* is a Catholic, peer-reviewed journal founded to promote the study of Catholic religious life and its relationship to God, the Church, and the world. Emphasizing discussions on the nature of religious life and its practice in the contemporary world, the journal features articles, invited essays, and reviews of books related to religious life. It is published three times a year and welcomes contributions from a wide variety of fields, disciplines, and perspectives. *Review for Religious* is published by the Conference of Major Superiors of Men with the Catholic University of America Press.

2.) Peer review process
   a. *Review for Religious* is a double-blind peer reviewed journal.

3.) ISSN
   a. ISSN: 0034-639X
   b. eISSN: 2767-8547

4.) Ownership and Management
   a. *Review for Religious* is owned by The Conference of Major Superiors of Men. It is published by The Catholic University of America.

5.) Editorial board:
   a. Editors
      i. David Rohrer Budiash (Managing Editor)
   b. Editorial Board
      i. Br. Ernest Miller, FSC (Chair)
      ii. Sr. Mary Bendyna, OP
      iii. Sr. Maria Cimperman, RSCJ
      iv. Rev. Kevin Grove, CSC
      v. Rev. Daniel Horan, OFM
      vi. Sr. Maximilia Um, FSGM
      vii. Very Rev. Aaron Wessman, GHM

6.) Ethics and Complaints Policy
   a. The ethical guidelines for *Review for Religious* are based on COPE’s Best Practice Guidelines for Journal Editors.
   b. Editor’s Duties:
      i. To monitor the peer-review process and maintain the anonymity of reviewers (as regards the specific evaluated article).
      ii. To avoid conflicts of interest.
      iii. To avoid discrimination based on gender, religious or political beliefs, or nationality with respect to articles either accepted or rejected.
      iv. To inform the publisher in cases of plagiarism and violation of copyright.
      v. To publish retractions or corrections in the case of mistakes, conflicts of interest, or plagiarism.
vi. To take reasonable steps to avoid plagiarism, and to exercise the necessary control on the content of the journal in order to prevent criminal offenses.

vii. To refrain from disclosing information about a submitted manuscript to unauthorized individuals.

viii. To refrain from using unpublished materials disclosed in a submitted manuscript in the editors’ own research without the written consent of the author.

c. Peer Reviewer’s Duties:
   i. To identify relevant published work not cited by the authors, and to make helpful suggestions to the authors for revisions to the text.
   ii. To review the articles in a timely manner.
   iii. To remain objective in their reviews.
   iv. To disclose and decline to review any manuscript in which they have, or suspect they have, a conflict of interest with the author, company, or any institution otherwise connected to the manuscript.
   v. To treat all received manuscripts as confidential documents, and to refrain from showing them to, or discussing them with, individuals not authorized by the editorial board.

d. Author’s Duties
   i. To ensure that all articles submitted are original, unpublished, and not submitted simultaneously to other journals.
   ii. To accept the results of the peer review process.
   iii. To acknowledge, should the article be accepted for publication, the copyright terms as set out by the publisher.
   iv. To declare possible conflicts of interest which may be seen as having influenced the manuscript.
   v. To disclose all sources of financial support for the manuscript.
   vi. To properly cite the sources of information within the manuscript, to obtain permissions for images or other content in accordance with copyright law, and to otherwise avoid acts of plagiarism or copyright infringement.
   vii. To refrain from knowingly misrepresenting themselves or their manuscript.
   viii. To present only authentic data, and objective interpretations of that data, within the manuscript.
   ix. To immediately notify the editors should the author become aware of any serious error(s) in the manuscript and provide the editors with retractions or corrections to repair the error(s).

7.) Copyright
   a. Copyright to the individual articles and of the journals as a whole will remain with the Conference.

8.) Access
a. The journal is available in print and online for subscribers. Individual issues are available for purchase in print or electronic form.

9.) **Revenue Sources**
   a. The sole sources of income for *Review for Religious* are subscriptions and advertising revenue.

10.) **Advertising**
    a. Advertising decisions for the journal are made by the Catholic University of America Press, subject to the Conference’s approval. These decisions are not related in any way to editorial decision making and are kept separate from the published content.